

| <b>RURAL ROUTE EVALUATION WORKSHEET</b> |                  |                             |                                   | Office: _____   |                     | Route: _____       |  |
|---|------------------|-----------------------------|-----------------------------------|---|---------------------|--------------------|--|
|   |                  |                             |                                   | Count Dates: _____  |                     |                    |  |
| Item                                    | PS 4241 Ref. No. | Data Description            | Allowance Factors for Office Time | Allowance Factors for Route Time  | Office Time (Mins.) | Route Time (Mins.) |  |
| 1                                       |                  | Route Length                |                                   | Miles X 12.0  |                     |                    |  |
| 2                                       |                  | Regular Boxes (Non L)       |                                   | Boxes X 2.0   |                     |                    |  |
|   |                  | Regular Boxes (L Only)      |                                   | Boxes X 1.82  |                     |                    |  |
| 3                                       |                  | Centralized Boxes           |                                   | Boxes X 1.0   |                     |                    |  |
| 4                                       |                  | CBU Collection Compart.     |                                   | Compartments X 1.0  |                     |                    |  |
| 5                                       |                  | Parcel Lockers              |                                   | Lockers X 2.0   |                     |                    |  |
| 6                                       | A                | Letter Size                 | *(Total / 2) X .0555              |   |                     |                    |  |
| 7                                       | B                | Sector/Segment              | *(Total / 2) X .0444              |   |                     |                    |  |
| 8                                       | C                | Papers, Mags., Cats.        | *(Total / 2) X .1                 |   |                     |                    |  |
| 9                                       | D                | Parcels                     | *(Total / 2) X .333               | *(Total / 2) X .167   |                     |                    |  |
| 10                                      | E                | Boxholders                  | *(Total / 2) X .04                |   |                     |                    |  |
| 11                                      | F                | Reg Cert Ins Del Spec/Exp   | *(Total / 2) X 1.0                | *(Total / 2) X 3.466  |                     |                    |  |
| 14                                      | G                | COD Customers Due Del       | *(Total / 2) X 1.5                | *(Total / 2) X 4.466  |                     |                    |  |
| 13                                      | H                | Postage Dues                | *(Total / 2) X .2 round to #      |   |                     |                    |  |
| 14                                      | I                | Address Changes             | *(Total / 2) X 2.0                |   |                     |                    |  |
| 15                                      | J                | Mark Ups                    | *(Total / 2) X .25                |   |                     |                    |  |
| 16                                      | K                | Form 3821                   | *(Total / 2) X .2.0               |   |                     |                    |  |
| 17                                      | L                | Del. Point Sequence Ltrs.   |                                   | *(Total / 2) X .0333  |                     |                    |  |
| 18                                      | M                | M.O. Applications           | *(Total / 2) X 1.5                | *(Total / 2) X 2.0  |                     |                    |  |
| 19                                      | N                | Letters/Flats Collected     | *(Total / 2) X .04                |   |                     |                    |  |
| 20                                      | O                | Ord/Insured Parcels Accept. | *(Total / 2) X 2.0                | *(Total / 2) X 2.0  |                     |                    |  |
| 21                                      | P                | Reg & Cert Accepted         |                                   | *(Total / 2) X 2.0  |                     |                    |  |
| 22                                      | Q                | Loading (actual)            | *(Total / 2)                      |   |                     |                    |  |
| 23                                      | R                | Other Suitable              | *(Total / 2)                      |   |                     |                    |  |
| 24                                      | S                | Stamp Stock/Scanner         | 20                                |   |                     |                    |  |
| 25                                      |                  | Strapping Out               | *A+B+C-J / 4 X .01428             |   |                     |                    |  |
| 26                                      | T                | Return Receipts (L Only)    | *(Total / 2) X .25                |   |                     |                    |  |
| 27                                      |                  | Other Office & Personal     | 30                                |   |                     |                    |  |
| 28                                      | U                | Auth. Dismounts             |                                   | *(Total / 2) X .1   |                     |                    |  |
| 29                                      | V                | Auth. Dismount Distance     |                                   | *(Total / 2) X .00284   |                     |                    |  |
| 30                                      | C                | Lock Pouch Stops            |                                   | # of Stops X 30   |                     |                    |  |
| 31                                      | D                | Withdrawing Mail            | Yes = 30 No = 0                   |   |                     |                    |  |
| 32                                      | H                | USPS Vehicle Allowance      | Rt Miles x 6/100 x 4.5            |   |                     |                    |  |
|   |                  |                             | < 6 + 6 to 24 Mins.               |   |                     |                    |  |
|   |                  |                             | > 6 + Total to 24 Min             |   |                     |                    |  |
| 33                                      |                  | Reload/Unload               |                                   | 18  |                     |                    |  |
| <b>WEEKLY TOTALS</b>                    |                  |                             |                                   |   |                     |                    |  |
| <b>TIME IN HOURS AND MINUTES</b>        |                  |                             |                                   |   |                     |                    |  |
| Total Route Time: Hours                 |                  |                             | Minutes                           | Route Eval. <input type="checkbox"/> High Option <input type="checkbox"/> No Option or Low Option |                     |                    |  |
| Assigned Carrier                        |                  |                             |                                   |   |                     |                    |  |